

Location:	Mills Haven School	P - Present R- Regret A - Absent
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Attendees:		Attendees:	
Katharina Staub, President	P	Kaye Schindeler, School Principal kaye.schindeler@eips.ca	P
Sarah Geisler , Vice President / Social Media Coordinator	P	Sheryl Tsiclas Vice Principal sheryl.tsiclas@eips.ca	P
Alicia Pregitzer, Secretary	P	Pia Jampen, Grade 4	P
Melissa Himmelman, Treasurer	P		
Steffie Reid, Publicity & Recruitment	P		
Tennille Reich , Fundraising & Gaming Coordinator	P		
Brandy Chimko, Social Events Coordinator & Direct Distribution Rep	P		
Diahanna McDade, Cultural Enhancement Coordinator	P		
Michelle Stevenson, Grant Application Rep	P		
Diahanna McDade, Cultural Enhancement Coordinator	P		

Class Reps:			
Kindergarten	Leah Betts		A
Grade 1	Vacant		
Grade 2	Rob Bushell		A
Grade 3	Jacqueline Clark		P
Grade 4	Melissa Himmelman		P
Grade 5/6	Sabine Shabbits		P

**Additional Attendees:**

	<b>Agenda Item and Discussion</b>	<b>Responsibilities / Action</b>
1	Meeting Called to Order at 6:30 pm	
	Review	
2	<b>Introductions</b> <ul style="list-style-type: none"> <li>• Personal introductions given by each attendee</li> </ul>	<b>Info</b>
3	<b>Voting in of New Executive for the 2015-2016 Year</b> <ul style="list-style-type: none"> <li>• Katharina Staub elected as President of the GBA for the 2015-2016 year</li> <li>• Other executive positions filled and unanimously voted in as detailed above</li> </ul>	<b>Info.</b>
4	<b>Minutes from Previous Meeting</b> <ul style="list-style-type: none"> <li>• June 9 Meeting Minutes discussed</li> <li>• Meeting minutes were not approved</li> </ul>	

	<b>Agenda Item and Discussion</b>	<b>Responsibilities / Action</b>
	New Business	
5	<b>Gaming Report, Tennille Reich</b> <ul style="list-style-type: none"> <li>• 2016-2017 Gaming bumped to 4<sup>th</sup> quarter</li> </ul>	<b>Info</b>
6	<b>Grade Representatives Discussion</b> <ul style="list-style-type: none"> <li>• Discussed roles and responsibilities to help coordinate classroom activities</li> <li>• Help with cultural enhancement</li> <li>• Access to parent volunteer list via class teacher to contact for parent help</li> <li>• Grade representatives were chosen and agreed upon as detailed above</li> </ul>	<b>Info.</b>
7	<b>Publicity and Recruitment, Steffie Reid</b> <ul style="list-style-type: none"> <li>• Developing new information pamphlet for GBA</li> <li>• GBA acquired a panel in the Strathcona County Fall Recreation Guide, will follow through to the winter guide</li> <li>• Poster created to be placed in show homes in Mills Haven zoned residential areas.</li> <li>• \$100.00 for ¾ page add in newspaper. Cost covered.</li> <li>• New kindergarten brochures are in communications</li> </ul>	<b>Info.</b>

	<b>Agenda Item and Discussion</b>	<b>Responsibilities / Action</b>
	<p>due to changes in marketing requirements</p> <ul style="list-style-type: none"> <li>• Current publicity updated from last year</li> <li>• No need for additional people</li> <li>• Facebook, Sherwood Park News, Strathcona Recreation Guide – sufficient advertising</li> </ul>	
8	<p><b>Events, Diahanna McDade</b></p> <ul style="list-style-type: none"> <li>• Diahanna McDade motioned for \$1,200.00 for Christmas Party Budget</li> <li>• Motion seconded by Tennille Reich</li> <li>• Motion passed</li> <li>• Diahanna McDade motioned for \$600.00 for St. Nikolaus Tag</li> <li>• Motion seconded by Sarah Geisler</li> <li>• Motion passed</li> <li>• Reassess what supplies are available for Fasching</li> <li>• St. Nikolaustag scheduled for Dec 4, 2015</li> <li>• GBA Christmas Party scheduled for Nov 29, 2015</li> </ul>	Info
9	<p><b>Teachers Report, Pia Jampen</b></p> <ul style="list-style-type: none"> <li>• Melissa Himmelman motioned to give \$500.00 from Casino Fund for German teaching resources for new Grade 4 Classroom and an additional \$2000.00 for general German teaching resources- To be determined by GB teachers</li> <li>• Motion seconded by Diahanna McDade</li> <li>• Motion Passed</li> </ul>	Info
10	<p><b>Treasurers Report, Melissa Himmelman</b></p> <ul style="list-style-type: none"> <li>• Katharina Staub, Sarah Geisler and Melissa Himmelman to have signing authority for banking transactions</li> <li>• Reviewed financial statements, General Account and Casino Account</li> <li>• Current statements distributed</li> <li>• General Account Balance \$3,939.55</li> <li>• Casino Account Balance \$17,668.57</li> <li>• General provided information on how the two different accounts are to be dispersed</li> <li>• Most spending will be complete by the end of January</li> <li>• Average spending of \$10,000.00 per year</li> </ul>	Info
11	<p><b>Fundraising Report, Tennille Reich</b></p> <ul style="list-style-type: none"> <li>• Bottle Drive               <ul style="list-style-type: none"> <li>◦ Grade 4 Class to make description posters for</li> </ul> </li> </ul>	

	<b>Agenda Item and Discussion</b>	<b>Responsibilities / Action</b>
	<ul style="list-style-type: none"> <li>bins                             <ul style="list-style-type: none"> <li>◦ Tennille Reich to cover morning supervision</li> <li>◦ Becky (School Council) to cover afternoon supervision</li> </ul> </li> <li>• Pretzel Fundraiser moves to September, Delivery October 2, 2015</li> <li>• Funscript form to be distributed Nov. 16, 2015 and returned Nov 25, 2015 for delivery Nov 30, 2015</li> <li>• Stawnichy forms out Oct 26, 2015 to be returned Nov 4, 2015. Processing time 7-10 days. Pickup after fall break</li> </ul>	
12	<p><b>Direct Distribution Rep</b></p> <ul style="list-style-type: none"> <li>• Brandy Chimko agreed to the position</li> <li>• Purpose of position to distribute information to pre-schools, doctor's offices, child friendly environments etc</li> </ul>	
13	<p><b>Social Media, Sarah Geisler &amp; Sabine Shabbits</b></p> <ul style="list-style-type: none"> <li>• Sarah Geisler and Sabine Sabbits to cover Facebook updates and advertising</li> <li>• Re-evaluate the "Monday to Friday" topics on Facebook</li> </ul>	
14	<p><b>Presidents Report, Katharina Staub</b></p> <ul style="list-style-type: none"> <li>• Thanked all volunteers</li> <li>• Thanked Pia Jampen for being Teacher Rep</li> <li>• Mission statement reviewed and approved</li> </ul>	
15	<p><b>Principals Report, Kaye Schindeler &amp; Sheryl Tsiclas</b></p> <ul style="list-style-type: none"> <li>• Lean School Budget for 2015-2016</li> <li>• Requested \$1200.00 or equivalent in kind (Cost of sub- teachers required while B. Kemp and S.Brodeur administer test for the Sprachdiplom</li> <li>• Melissa Himmelman motioned \$2000.00 from Casino fund to be spent on German Books for the School Library</li> <li>• Motion seconded by Tennille Reich</li> <li>• Motion Passed</li> </ul>	
16	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• GBA Directory                             <ul style="list-style-type: none"> <li>◦ Alicia Pregitzer to update GBA School Directory</li> </ul> </li> </ul>	<b>Info.</b>
17	<b>Meeting Adjourned at 8:00 pm</b>	