

Location:	Mills Haven School	P - Present R- Regret A - Absent
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Attendees:		Attendees:	
Katharina Staub, President	P	Sheryl Tsiclas Vice Principal	P
Sarah Geisler , Vice President / Social Media Coordinator	P	Teachers Rep	A
Alicia Pregitzer, Secretary	A		
Melissa Himmelman, Treasurer	P		
Steffie Reid, Publicity Recruitment	P		
Tennille Reich , Fundraising & Gaming Coordinator	A		
Brandy Chimko, Social Events Coordinator & Direct Distribution Rep	A		
Diahanna McDade, Cultural Enhancement Coordinator	A		

Class Reps:			
Kindergarten	Leah Betts		A
Grade 1	Crystal Driedger		A
Grade 2	Rob Bushell		A
Grade 3	Jacqueline Clark		A
Grade 4	Melissa Himmelman		P
Grade 5/6	Sabine Shabbits		P

Additional Attendees:

	Agenda Item and Discussion	Responsibilities / Action
1	Meeting Called to Order at 6:30 pm	
	Review	
2	Additions to Agenda - <ul style="list-style-type: none"> Office Coffee machine purchase 	Info
3	Minutes from Previous Meeting <ul style="list-style-type: none"> October 13 minutes -not enough executives present to vote 	M.H.-Email motion
4	Business Arising from Minutes <ul style="list-style-type: none"> Sarah has paid \$100 deposit for paint nite January 16 Diahanna is taking care of everything for the Festival of Trees -Nove.21/22 	

	Agenda Item and Discussion	Responsibilities / Action
	New Business	
5	Admin Report, Vice Principal Sheryl Tsiclas <ul style="list-style-type: none"> Discussion at school council meeting prior, by Kaye Schindeler 	Info
6	Teachers Report, N/A <ul style="list-style-type: none"> Mrs.V is purchasing new German books, that are suitable for the skill levels of the students. (\$2000, approved in prior meeting minutes) 	
7	Presidents Report, Katharina Staub <ul style="list-style-type: none"> Pretzel fundraiser did very well Grade one rep is Crystal Driedger class rep responsibilities Finalized Grant application rep- Tracey Bink GBA directory will go out Monday 	Katharina to meet with Tracey Bink before Christmas
8	Fundraising/Gaming Report, Katharina Staub <ul style="list-style-type: none"> Stawnichy and Mundare Meats fundraiser Raised approx. \$1700 Fundscrip giftcard order forms have gone out Nove.16. Due back Nov.24. Giftcards can be picked up at the school on Dec.3. 	Info.
9	Treasurers Report, Melissa Himmelman <ul style="list-style-type: none"> Signing rights for banking have been resolved. Update to be emailed ASAP 	

	Agenda Item and Discussion	Responsibilities / Action
10	<p>Publicity and Recruitment Report, Steffi Reid</p> <ul style="list-style-type: none"> • GBA info packets well received at show homes (Aspen Trails, Emerald Hills) • Renewed add in the winter Strathcona Rec Guide • Sherwood Park News Oct/Nov./Dec. • Jacqueline Clark and Brandy Chimko have taken Mills Haven GB program flyers to be put up at child friendly locations • Katharina Staub has taken kindergarten info. to preschool locations • January 16- Community booth at mall has been booked. • Community signs Ad. booked for Dec/feb/march- Sarah Geisler 	
11	<p>Cultural Enhancement / Social Events Report, Diahanna McDade & Brandy Chimko</p> <ul style="list-style-type: none"> • Melissa - Christmas Party: 120 attendees, no sleigh ride, Brandy has everything organized • Sarah to contact Diahanna regarding status of the tree ornament crafts and St.Nik Tag treats 	
12	<p>Social Media, Sarah Geisler</p> <ul style="list-style-type: none"> • Facebook Ads are getting noticed. • Create "Find the pickle" facebook picture contest for Festival of Trees. Draw for a tim's gift card. • Create Facebook loyalty draw for gala (Fri. nov.21) tickets for Festival of Trees 	Sarah
13	<p>Class Representatives Summary</p> <ul style="list-style-type: none"> • Katharina to send out to class reps the note form to parents for teacher christmas gift collection. Sabine to email to Katharina template used in past years. • A contacts email list to be created and distributed - Sarah/Katharina 	
14	<p>Additions to Agenda-</p> <ul style="list-style-type: none"> ◦ GBA to share cost for purchase of new Keurig coffee machine for office -up to \$250 total value ◦ -motion- Melissa ◦ -seconded- katharina 	
15	Outstanding Issues	

	Agenda Item and Discussion	Responsibilities / Action
	<ul style="list-style-type: none">• \$400 motion made for German themed classroom incentives such as stickers, pencils. GBA will reimburse the school. Money will be taken from the general account.• Possible fundraiser ideas for next year (2016)- Baked potato• Name tags with approved German child image to help represent school and program when on fieldtrips, functions etc.	
	Meeting Adjourned at 7:30 pm	

Next Meeting: January 12th, 2016 at 6 pm