

Location:	Mills Haven School	P - Present R- Regret A - Absent
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Attendees:		Attendees:	
Katharina Staub, President	P	Sheryl Tsiclas Vice Principal	P
Sarah Geisler, Vice President / Social Media Coordinator	R	Karen Rodway Teacher Rep	P
Alicia Pregitzer, Secretary	R		
Melissa Himmelman, Treasurer	P		
Steffi Reid, Publicity Recruitment	P		
Tennille Reich , Fundraising & Gaming Coordinator	R		
Brandy Chimko, Social Events Coordinator & Direct Distribution Rep	A		
Diahanna McDade, Cultural Enhancement Coordinator	P		

Class Reps:			
Kindergarten	Leah Betts		R
Grade 1	Crystal Driedger		A
Grade 2	Rob Bushell		P
Grade 3	Jaqueline Clark		A
Grade 4	Melissa Himmelman		P
Grade 5/6	Sabine Shabbits		R

Additional Attendees:

	Agenda Item and Discussion	Responsibilities / Action
1	Meeting Called to Order at 6:50 pm	
	Review	
2	Additions to Agenda	
3	Minutes from Previous Meeting <ul style="list-style-type: none"> January 12th minutes with noted clarifications, approved by Diahanna McDade and Second by Melissa Himmelman 	Info.
4	Business Arising from last meeting Minutes January 12 <ul style="list-style-type: none"> There was a \$50 increase to change the insurance policy to that required by Sherwood Park Mall for the January community booth booking Melissa Himmelman to look into grants available to fund a new water bottle refilling station/drinking fountain (cost approx. \$3000 installed) -meeting minute item #7 Retro motion to purchase of a new artificial tree for outside the library – meeting minute item #14 	<ul style="list-style-type: none"> Melissa

	Agenda Item and Discussion	Responsibilities / Action
	New Business	
5	Admin Report, Vice Principal Sheryl Tsiclas <ul style="list-style-type: none"> EIPS Policy 19 is drafted. Parents are invited to comment. See eips.ca. Currently 13 children enrolled in German kindergarten for next year which is a lower enrollment than this time last year. 	Info
6	Teachers Report, Karen Rodway <ul style="list-style-type: none"> Teachers have compiled an order for classroom incentives for Approx. 200 Euros. Millshaven to purchase and GBA will reimburse Melissa to look into whether casino funds can be used to purchase new bookcases for classrooms. 	Karen Rodway to place order through school.
7	Presidents Report, Katherina Staub <ul style="list-style-type: none"> Melissa to look into available grants for new drinking bottle filling/drinking fountain station. Thank you to Rob Bushell who applied for a \$1000 community grant at Shell 	
8	Fundraising/Gaming Report, via Katharina <ul style="list-style-type: none"> Spring Pretzel Sales fundraiser- A time needs to be coordinated with school council. Fundscrip is an on-going fundraiser and needs to be communicated to parents through the school 	Katharina to work with Tennille.

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	<p>website. Katharina to get access code and/or password to allow families to order online any time.</p>	
<p>9</p>	<p>Treasurers Report, Melissa Himmelman</p> <ul style="list-style-type: none"> • General account balance \$5025 • General account balance \$ 12442 • Received cheque for \$1000 from Shell Canada • Received cheque for Fundscrip \$837 for proceeds from previous orders to date. • Received invoice from Everything Deutsch for new library books \$2000. • Outstanding cheque to pay school council ½ profits from September bottle drive. Waiting for receipt for metal stands for the bottle drive signs (\$ to be deducted from shared proceeds. • Melissa to look into whether or not the Casino fund money can be used to refurbish some of the bookcases in the GBA classrooms, if so each classroom would get the same funds. 	<p>Katharina to follow up regarding metal stands for bottle drive signs.</p>
<p>10</p>	<p>Publicity and Recruitment Report, Steffi Reid</p> <ul style="list-style-type: none"> • Steffi made motion to order 10,000 Name tags/labels through EIPS. Cost not to exceed \$1000. Melissa seconded. All Approved. • Final promotion possibility- Distribution of school brochure through Canada Post to various communities in Sherwood park, not restricted to neighborhoods within school boundary. Email motion to follow. • The mall was not busy when the GBA was set up at the community booth in January. For next year, community booth should be booked for November and January 	<p>Sheryl to order labels</p> <p>Steffi and Sheryl to discuss flyer distribution. Steffi to facilitate.</p>
<p>11</p>	<p>Cultural Enhancement / Social Events Report - Diahanna</p> <ul style="list-style-type: none"> • Fasching Feb. 26. Supplies have been distributed to all teachers. Diahanna to order and deliver apple streudel from Artistic bakery (approx. 500 servings). Melissa will be at school to distribute treats and to take pics for Facebook. • Oktoberfest for next fall (2016)- Diahanna and Sabine have discussed the idea between themselves 	<p>Diahanna to order and deliver apple</p> <p>Melissa will be at the school for fasching event</p>

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	<p>whether this can be open to the community. To be discussed in future meeting.</p>	<p>Sheryl and Kaye to communicate to all teachers and voluntters, the time frame to decorate masks for school parade for Fasching. Parade needs to be done during morning for German Kindergarten class to participate</p>
12	<p>Social Media</p> <ul style="list-style-type: none"> • Facebook ongoing 	
13	<p>Representatives Summary, Rob Bushell</p> <ul style="list-style-type: none"> • There have been a lot of notices going home to parents regarding Head Lice!! • Rob will look into repairing a bookcase in Karen Rodway's room. • The (German kindergarten teacher) has requested funds for a water table and bookcase. Sheryl to discuss with Jennifer Massey-is this something that she would like to have when back to work next year? This request doesn't appear to fit with the GBA's scope-discuss later. The classroom funds could be used for this. 	<p>Sheryl to discuss furniture request with Jennifer Massey.</p>
14	<p>Email Motion</p> <ul style="list-style-type: none"> • Diahanna made a motion to spend \$1200 for fasching Supplies-Approved. 	
Meeting Adjourned at 8:15 pm		

Next Meeting: March 8, 2016